



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 December 2020 - 31 March 2021

*Published by Jo Hutchison
Published on 1 December 2020
Updated on 21st December 2020
01827 709616*

Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Cabinet 3/12/20	Yes	Council Tax Base 2021/22 To report the Council Tax Base for the Borough Council for 2021/22	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Council Tax Base 2021/22

Open	Cabinet 3/12/20	Yes	Draft Base Budget Forecasts 2021/22 to 2025/26 To inform Members of the re-priced base budget for 2021/22, base budget forecasts for the period 2022/23 to 2025/26 and the underlying assumptions and to consider the future strategy to address the financial trends	Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk	Discussions with EMT following Budget Consultation with local stakeholders Local residents, businesses and stakeholders	Draft Base Budget Forecasts 2021/22 to 2025/26
Open	Cabinet 3/12/20	Yes	Write offs 1 April 2020 - 30 September 2020 That Members endorse the amount of debt written off for the period 01 April 2020 to 30 September 2020	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write offs 1 April 2020 - 30 September 2020

Open	Cabinet 3/12/20	Yes	Review of Temporary Reserves, Retained Funds and Provisions To advise Members on the levels of reserves and to seek approval to re-purpose unspent reserves, following review by the Executive Director Finance	Portfolio Holder for Assets and Finance Lynne Pugh Assistant Director Finance lynne-pugh@tamworth.gov.uk	CMT following requests from budget managers	Review of Temporary Reserves, Retained Funds and Provisions
Open	Cabinet 3/12/20	No	Quarter Two 2020/21 Performance Report	Leader of the Council John Day Knowledge, Performance and Insight Co-ordinator john-day@tamworth.gov.uk		Quarter Two 2020/21 Performance Report

Open	Cabinet 3/12/20	Yes	<p>Councils Tenants Annual Report & Compliance 2019/2020</p> <p>The Regulator Social Housing requires all stock owning landlords to demonstrate compliance with consumer standards. This report reflects on performance 2019/20 and supports production of Tenants Annual Report</p>	<p>Portfolio Holder for Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>	<p>Tenant Consultative Group are required to inform, shape and support the production of this report</p>	<p>Councils Tenants Annual Report & Compliance 2019/2020</p>
Open	Cabinet 3/12/20	Yes	<p>Homelessness & Rough Sleeping Strategy 2020-2025</p> <p>To provide an updated evidence base informing the Councils Homelessness and Rough Sleeping approach. Setting out outcomes delivered in the previous Strategy (2016-2020) and using intelligence, partner feedback to shape the Council's approach going forward.</p>	<p>Portfolio Holder for Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>		<p>Homelessness & Rough Sleeping Strategy 2020-2025</p>

Open	Cabinet 3/12/20	Yes	Data Protection Policy Updated Data Protection Policy	Portfolio Holder for Assets and Finance Zoe Wolicki Assistant Director People zoe- wolicki@tamworth.gov.uk		Data Protection Policy
Open	Cabinet 3/12/20	No	Tamworth Borough Council Private Sector Leasing Scheme To consider options for the termination of temporary accommodation in the Private Sector	Portfolio Holder for Neighbourhoods Joanne Sands Assistant Director Partnerships joanne- sands@tamworth.gov.uk		Tamworth Borough Council Private Sector Leasing Scheme
Open	Cabinet 3 Dec 2020 Council 15/12/20	Yes	Local Council Tax Reduction Scheme 2021/22 onwards To advise Members of the proposed Local Council Tax Reduction Scheme from 2021/22 onwards.	Portfolio Holder for Assets and Finance Lynne Pugh, Jane Smith Assistant Director Finance lynne- pugh@tamworth.gov.uk, Head of Benefits Jane- Smith@tamworth.gov.uk		Local Council Tax Reduction Scheme 2021/22 onwards

Open	Cabinet 3 Dec 2020 Council 15/12/20	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2020/21</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow Head of Finance joanne-goodfellow@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2020/21</p>
------	--	-----	--	--	--	---

Open	Council 15/12/20	No	Review of the Constitution and Scheme of Delegation	Leader of the Council Rebecca Neill Head of Audit & Governance and Monitoring Officer Rebecca-Neill@tamworth.gov.uk		Review of the Constitution and Scheme of Delegation
Open	Cabinet 18/02/21	Yes	Castle Review 2020 To consider the Castle Review undertaken in 2020 and to agree how to take the report recommendations forwards.	Portfolio Holder for Heritage and Regeneration Anna Miller Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk		Castle Review 2020
Exempt	Cabinet 17/12/20	Yes	Legal Action - Tamworth Assembly Rooms To update members on the proposed legal action and associated costs for the Assembly Rooms.	Portfolio Holder for Heritage and Regeneration Anica Goodwin, Sarah McGrandle Executive Director Organisation anica-goodwin@tamworth.gov.uk, Assistant Director Operations and Leisure sarah-mcgrandle@tamworth.gov.uk		Legal Action - Tamworth Assembly Rooms

Open	Cabinet 17/12/20	No	Electric Vehicle Charging Points An update on work to date regarding electric vehicle charging points.	Portfolio Holder for Heritage and Regeneration Matthew Fletcher, David Hunter Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk, Senior Regeneration Officer david-hunter@tamworth.gov.uk		Electric Vehicle Charging Points
------	-----------------------------	----	---	--	--	----------------------------------

Open	Cabinet 21/01/21	Yes	<p>Draft Budget & Medium Term Financial Strategy 2021/22</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 30th January 2020 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2020/21; Housing Revenue Account budget for 2020/21; Capital Programme; & Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Draft Budget & Medium Term Financial Strategy 2021/22
Open	Cabinet 21/01/21	Yes	<p>Business Rates Income Forecast 2021/22</p> <p>The Business Rates Income forecast for 2021/22</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		Business Rates Income Forecast 2021/22

Open	Cabinet 21/01/21	No	Update of Environmental Crime Policy To approve legislative, organisational and penalty updates for environmental crime issues following review	Portfolio Holder for Regulatory & Community Safety Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk		Update of Environmental Crime Policy
Open	Cabinet 21/01/21	Yes	Local Restrictions Grant Policy Local authorities are required to adopt policies to distribute grants to business, through periods of national and local restrictions. This document describes the manner in which this Council distributes its funding to local businesses.	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Local Restrictions Grant Policy
Open	Cabinet 18/02/21	No	Quarter Three 2020/21 Performance Report	Leader of the Council John Day Knowledge, Performance and Insight Co-ordinator john-day@tamworth.gov.uk		Quarter Three 2020/21 Performance Report

Open	Cabinet 18 Feb 2021 Council 23/02/21	Yes	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2021/22</p> <p>For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2021/22 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2021/22;</p> <p>Housing Revenue Account (HRA) budget for 2021/22;</p> <p>the Capital Programme & Corporate Capital Strategy;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget) Executive Management Team Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2021/22</p>
------	---	-----	--	---	--	---

Open	Cabinet 18/02/21	No	Modern Slavery and Human Trafficking Statement 2019/20 To approve the Council's Modern Slavery and Human Trafficking Statement 2019/20	Portfolio Holder for Regulatory & Community Safety Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk	CMT Audit and Governance	Modern Slavery and Human Trafficking Statement 2019/20
Open	Cabinet 18/02/21	Yes	Write offs 01 April 2020 to 31 December 2020 That Members endorse the amount of debt written off for the period 01 April 2020 to 31 December 2020	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write offs 01 April 2020 to 31 December 2020
Open	Cabinet	Yes	ICT Strategy ICT Strategy 2020 - 2025	Portfolio Holder for Environment and Culture Zoe Wolicki, Gareth Youlden Assistant Director People zoe-wolicki@tamworth.gov.uk , Head of Technology and Information Services gareth-youlden@tamworth.gov.uk	Internal only CMT Heads of Service Trade Unions	ICT Strategy

Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update
------	--	-----	---	---	--	---------------------------------------

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

